

Any personal information collected on this form is collected under the legal authority of the *Royal Charter of 1841*, as amended. The personal information will be used to identify the student named on the form.

CONFIDENTIAL REPORT TO THE DEAN OF THE SCHOOL OF GRADUATE STUDIES

To ensure that:

- Comprehensive/qualifying examinations are conducted in a fair manner
- Comprehensive/qualifying examinations are consistent with the guidelines set out in the department's/program's written procedures, and
- the decision of the committee is consistent with written guidelines on the criteria to be used in determining the outcome of the comprehensive/qualifying examination,

the Dean of the School of Graduate Studies requests that each member of the examination committee, as well as the candidate, be given the opportunity to submit this report, if they so choose.

The Chair must provide each examiner and the candidate with a copy of this form.

DEPARTMENT/PROGRAM: _____

NAME OF STUDENT: _____

STUDENT NUMBER: _____

DATE AND TIME OF EXAMINATION: _____

ROLE OF THE RESPONDENT IN THE EXAMINATION: _____

(Chair, candidate, examiner)

COMMENTS:

Please comment on the conduct of the examination. If the examination deviated from the written procedures or the process was unfair in any way, please indicate the nature of the concern.

RESPONDENT NAME: _____

RESPONDENT SIGNATURE: _____ **DATE:** _____

**RETURN THE COMPLETED AND SIGNED FORM TO THE SCHOOL OF GRADUATE STUDIES, ROOM 425
GORDON HALL**